



**THE TAMIL NADU Dr.AMBEDKAR LAW UNIVERSITY**

(State University established by Act No. 43 of 1997)

“Poompozhi”, 5, D.G.S Dinakaran Salai, Chennai – 600 028  
Telephone Nos. 2464 1212 & 2464 1919; Fax: 24617996



**Tmt. R. Vijayalakshmi**  
Registrar i/c

C.No. 045/Regr./Estt./B1/2020  
dt.16.05.2020

## CIRCULAR

As per G.O. (Ms.) No. 239 dated 15.05.2020 [Revenue and Disaster Management (DM-II) Department] and as per the direction of the Hon'ble Vice-Chancellor, it is informed that the University will function for 6 days a week (including Saturday) to compensate the working hours already lost due to Covid-19 lockdown with usual office hours from **18.05.2020 – Monday** onwards and all the staff members of the University are directed to attend the office duty without fail.

It is also informed that all Group 'A' Officers, i.e. all staff in posts drawing level of pay from Rs. 59,300/- - 1,87,700 to Rs. 1,28,900/- - 2,25,000/- (levels 25 to 32 in the pay matrix) and all Head of Offices (irrespective of level in the pay matrix) including the faculty members involved in administrative works shall attend office on all working days. However, all the Officers/Staff members shall always be available for official work and accessible through any electronic mode of communication.

The above order shall be followed scrupulously until further orders.

*P. Vijayalakshmi*

**REGISTRAR i/c**

To

1. The Controller of Examinations, TNDALU
2. The Finance Officer, TNDALU
3. The Director of UG/PG/Research and DDE
4. All the Heads of the Departments of the University
5. The Librarian, TNDALU with a request to upload in the University website
6. The Warden, Boys/Girls Hostels
7. The SPIO/PRO
8. File

**Copy to:** The P.S. for placing before the Hon'ble Vice-Chancellor for kind information